

CLEVELAND STATE UNIVERSITY

SCHOOL OF NURSING

Masters of Science in Nursing Program Graduate Student Handbook



Photo credit: Benjamin Benschneider

Julka Hall at Cleveland State University is the new home for the School of Nursing and follows the new campus emphasis on transparency and abundant daylight.

**Vida B. Lock, PhD, RN-BC, Dean
School of Nursing
2121 Euclid Avenue, Julka Hall 238
Cleveland, Ohio 44115-2214
Voice: 216-687-3598 Fax: 216-687-3556
<http://www.csuohio.edu/Nursing/grad/>**

Revised 01/2005, 10/23/2008, 02/2011, 08/2011, 08/27/2011, 10/10/2012, 02/20/2013

**Graduate Nursing Faculty
School of Nursing
Cleveland State University
Cleveland, Ohio**

TABLE OF CONTENTS

Welcome	1
Policy and Procedure Contract Form.....	3
Accreditation Status	4
Core Values	4
Admission to the Graduate Nursing Program.....	4
Purposes of the Nursing Program.....	6
Nursing Program Philosophy.....	7
Essentials of Master’s Education in Nursing	10
Preparation of the CSU MSN Graduate	11
Terminal Objectives for the Graduate Nursing Program.....	11
Core Essentials of Graduate Nursing Program	12
Curricula.....	14
MSN: Specialized Population.....	14
MSN: Clinical Nurse Leader	15
MSN: Forensic Nursing	15
MSN: Nursing Education	16
MSN/MBA	16
Graduate Certificate in Nursing Education.....	16
School Nurse Licensure Preparation	17
Standard Course Policies	18
Exams	18
Assignments.....	18
Criteria for Written Work.....	18
Attendance.....	18
Reasonable Accommodations & Disability Statement.....	18
School of Nursing Grading Scale	19
Incomplete Grades	19
Student Conduct	20
Academic Regulations & Requirements.....	20
School of Nursing Probation Policy and Procedure	21
Dismissal from the Graduate Nursing Program	21
Petitions	22
School of Nursing Transfer Credit Procedure.....	22
Student Responsibilities and Expectations	22
The Professional Evaluation Portfolio (ePortfolio)	24
School of Nursing Graduate Student Community on Blackboard Learn™	24
Sigma Theta Tau International.....	25
Faculty Advising.....	25
Academic Calendar.....	25
Course Scheduling.....	25
Clinical Practica.....	25
Textbooks and Electronic Resources	26
Program and Health Requirements.....	27
Campus Safety	26
Financial Aid	27
References	28
Appendix A	29
Appendix A.1	31
Appendix B	33
Appendix B.1	35

Appendix C 37
Appendix C.1 39
Appendix D 41
Appendix D.1 43
Appendix E..... 45
Appendix F..... 47

Welcome Graduate Students

Welcome to the Graduate Nursing Program at Cleveland State University (CSU), which includes the MSN and MSN/MBA programs of study, a Certificate in Nursing Education, and the School Nurse Licensure Preparation program. The Program is part of Northeast Ohio's largest school of graduate and professional programs. At CSU, you may choose from among more than 80 graduate degrees, licensure and certificate programs, as well as our accelerated 4 plus 1 Bachelor's/Master's programs. You have been carefully selected among the many hopeful applicants to pursue your graduate Nursing degree or certificate at CSU and continue the University's tradition of *advancing excellence in Nursing professionals*.

Although the welfare of every student is important to the University and the School of Nursing (SON), we recognize the special role that the graduate student fills at CSU. A CSU graduate student is talented and hard-working by definition of their admission to our programs. At CSU, you will learn from and work directly with nationally and internationally renowned faculty and participate in their research at the cutting edge of their disciplines.

CSU is a university committed to high quality teaching and research. Here you will experience the personal attention found at a small "teaching" university and the opportunities found at a large "research" university.

At CSU, we take pride in the diversity of our domestic and international students and faculty. You will find students and faculty from more than 20 countries. Since CSU is located in the heart of downtown Cleveland and only a few blocks from Lake Erie, students and faculty can easily enjoy the vibrant atmosphere of a large city that is as comfortable as a small town.

This *Graduate Student Handbook* for the Graduate Nursing program details program specific policies and procedures and standard resources for all graduate students in the SON. Please keep this *Handbook* accessible or bookmark it for easy reference.

Online Resources

The **School of Nursing** has two sites specifically designed to meet your informational needs:

- School of Nursing
<http://www.csuohio.edu/Nursing/>
- Blackboard Learn™ website:
*School of Nursing Graduate Student Community**

**Available to all enrolled in a program of study in the School of Nursing and contains current information and resources you will find helpful during your tenure at CSU.*

The **University's** website <http://www.csuohio.edu> provides information, resources, services, and programs available to students. Graduate Nursing Students should particularly familiarize themselves with the *Graduate Catalog*, which outlines the University's standards, policies, procedures, academic programs, and courses of study.

The **College of Graduate Studies'** website <http://www.csuohio.edu/gradcollege/> provides information, resources and forms specifically for graduate students.

Action Required

After reading the entire *Handbook*, **sign and date** the Policy & Procedure Contract Form (page 3 of this manual) and send the Contract Form to the School of Nursing within 60 days of your admittance into the program. Signing the contract signifies your willingness to abide by the rules and regulations of the program.

We wish you success in your studies, good health, and an opportunity to make a positive difference in healthcare through excellence in your Nursing practice.

Graduate Nursing Program Faculty & Staff

Faculty and staff contact and biographical information can be accessed from the SON website. Take a moment to locate the information on your Nursing faculty advisor.

Cleveland State University
School of Nursing
Graduate Nursing Program
**Policy and Procedure
Contract Form**

My signature indicates that I have read this *Handbook* and that I agree to abide by the rules, regulations and guidelines regarding the Graduate Nursing Program as approved by the Nursing faculty and published in the School of Nursing.

I understand that this signed statement is a requirement for continuation in the Nursing Program and that it will be filed in my academic record.

Please sign your name below and return this form to the School of Nursing within 60 days of your admittance into the Graduate Nursing Program.

Student's printed name

Student's signature

Date

A copy of the *Handbook* may be found on our website at: <http://www.csuohio.edu/Nursing/grad/>

ACCREDITATION STATUS

The Cleveland State University MSN Program is approved by the Ohio Board of Regents and received its accreditation from the Commission on Collegiate Nursing Education (CCNE) in Fall 2001 and was reaccredited in 2005. The next CCNE Accreditation Visit will occur in 2015.

The Monte Ahuja College of Business MBA Program is accredited by the Association to Advance Collegiate Schools of Business International (AACSB).

The University is accredited by the Higher Learning Commission, a commission of the North Central Association.

CORE VALUES

Excellence:	Participation to achieve excellence in education, scholarship and practice.
Integrity:	Integrity and responsibility as paramount in all activities and interactions.
Cooperation:	Cooperation, collaboration and teamwork as integral to the success of all endeavors.
Thoughtful Reflection:	Thoughtful reflectiveness in all scholarly, therapeutic and personal activities and interactions.
Commitment:	Commitment to the ongoing needs of our stakeholders.
Growth:	Growth of self, individual, Nursing program, university and community.
Concern:	Concern and respect in all relationships.

ADMISSION TO THE GRADUATE NURSING PROGRAM

Master of Science in Nursing

To be eligible for consideration for admission to the MSN program the applicant must

- Have a BSN from a nationally accredited Nursing program
- Have an undergraduate BSN CGPA of 3.0 or above on a 4.0 scale
- Have an unrestricted license as a RN in your US state of residence
- Have malpractice insurance
- Successfully complete an undergraduate or graduate-level statistics course with a grade of "C" or better within five (5) years of the application deadline
- Have completed and submitted an Application for Admission to the College of Graduate Studies
- Have completed and submitted a School of Nursing Graduate Programs application by the application deadline
- Submit official transcripts from all post-secondary educational institutions previously attended

Additional Expectations

Applicants are expected to have

- Computer literacy skills: use word processing and spread sheet programs, conduct searches of the Nursing and medical literature using standard databases, conduct business over email with use of attachments, enter into Internet discussion groups, search the Internet for Nursing and health-related information. *Students must use Microsoft® or Microsoft® compatible software to create and submit required work.*
- Completed a recent course in statistics and be knowledgeable on – descriptive statistics, t-test, ANOVA, regression, and chi-square and know the applicability of parametric and nonparametric statistical tests.
- Completed an undergraduate Nursing course in Nursing/health assessment.
- Identified a **population of interest** to focus one's course of study during the program.

MSN/MBA Program

In addition to the MSN eligibility requirements listed above, applicants to the MSN/MBA program must meet the eligibility requirements for the Monte Ahuja College of Business Administration:

- Complete the GRE or the GMAT within five (5) years of the application deadline
- Have been accepted for admission into the Monte Ahuja College of Business Administration

Applicants are advised to consult with the Monte Ahuja College of Business for additional application instructions and program information.

Nursing Education Certificate

In order to be eligible for admission to the Nursing Education Certificate program, applicants must

- Have an MSN from a nationally accredited Nursing program
- Have an active license as a RN in your US state of residence
- Have completed and submitted an Application for Admission to the College of Graduate Studies
- Have completed and submitted a School of Nursing Graduate Certificate and Licensure Preparation Programs application by the application deadline
- Submit official transcripts from all post-secondary educational institutions previously attended

School Nurse Licensure Preparation Program

- Have a bachelor's degree; the degree does not need to be in Nursing
- Have an baccalaureate CGPA of 3.0 or above on a 4.0 scale
- Have an active license as a RN in the State of Ohio
- Have completed and submitted an Application for Admission to the College of Graduate Studies
- Have completed and submitted a School of Nursing Graduate Certificate and Licensure Preparation Programs application by the application deadline
- Submit official transcripts from all post-secondary educational institutions previously attended

Non-Degree Registration

Graduate Nursing Applicants may be admitted as Non-Degree students by the College of Graduate Studies. The students may be using this as an opportunity to demonstrate

satisfactory graduate-level academic performance in order to be considered for Degree- or Certificate-seeking status.

1. The student must apply to the College of Graduate Studies as a Non-Degree student.
2. The student must meet the College of Graduate Studies' admission requirements for a Non-Degree student.
3. The student is not required to complete a School of Nursing application.
4. The student may take NUR courses on a space-available basis only.
5. The student may be required to meet SON requirements in order to register for the NUR courses (BSN/RN)
6. The student is limited to 12 credits of NUR course work as a Non-Degree student.
7. The student must request permission to register for courses each semester through the School of Nursing Recruiter/Advisor.
8. The students may only register for the following Nursing courses
 - NUR 501 Introduction to Population Health Nursing
 - NUR 502 Theory Development in Nursing
 - NUR 503 Evidence-Based Practice
 - NUR 505 Introduction to Epidemiology and Demography:
A Nursing Perspective
 - NUR 510 Ethics for Advanced Nursing Practice
 - NUR 511 Introduction to Forensic Nursing: Crisis Theory
 - NUR 520 Curriculum Development in Nursing
 - NUR 530 Health Assessment of the School-Aged Child and Child
with Special Needs
 - NUR 532 Health Assessment of the School-Aged Child and Child
with Special Needs Laboratory
 - NUR 550 Legal Issues in School Nursing

PURPOSES OF THE NURSING PROGRAM

1. Offer a community-based undergraduate Nursing curriculum that fosters health promotion/disease prevention.
2. Offer a graduate Nursing curriculum that emphasizes care for population groups.
3. Provide a curriculum that builds on and integrates theories and concepts gained from course work in liberal arts, humanities, and the natural, physical, and behavioral sciences.
4. Provide opportunities for persons to acquire an undergraduate and graduate degree in Nursing.
5. Provide a cadre of nurses who can function effectively in a variety of professional roles to enhance the health of clients in a multi-cultural society.
6. Prepare professional nurses for leadership positions at the local through international levels.
7. Prepare graduates to advance the science of Nursing through practice, education, and research.

NURSING PROGRAM PHILOSOPHY

In keeping with the University's mission statement, the Nursing faculty holds the following beliefs about Person, Environment, Health, Nursing, and Education:

Person

A person is an integrated whole, a biophysical being who is rational, social, emotional, sexual, spiritual, and innately healthy. The person is endowed with inherent dignity and worth. A person possesses potential to discover and impart knowledge and skills to others, and to learn, grow, and change. As a rational being, a person uses mental processes to search for knowledge and truth. As a social being, a person communicates with others and assumes various roles within a family, group, and community. A person adopts values, beliefs, and attitudes which influence life experiences and quality of life. A person is able to differentiate self from others while existing in interdependent relationships in a shared environment with various sociocultural groups. A person has the capacity to form and participate in relationships as best suited to emerging needs. As an emotional being, a person is able to recognize feelings and reacts to changes in the environment. As a sexual being, a person has the capability to express intimacy. As a spiritual being, a person searches for unifying threads that give meaning and value to life. As an innately healthy being, a person seeks to understand, manage, and find meaning and purpose in life through management of adaptive energy.

Nursing care is delivered to all clients recognizing the each individual as an integrated whole. The client of Nursing can be in individual, family, group or community of persons.

Environment

Environment encompasses the totality of a person's life experiences. The environment is viewed as both internal and external in nature. The internal environment is within the person—body, mind, and spirit. The external environment consists of the society with its attendant ideas, symbols, mores, values, roles, and physical surroundings. The external environment also includes the immediate physical environment as well as the global surroundings. The internal and external environments interact.

The environment is dynamic in nature; its resources are limited. The environment contributes both stressors and resources to the person. As each person attempts to maintain health, he/she must recognize his/her relationship to environment, and understand that this relationship is essential for mutual survival. Openness, respect, and support enhances the environment. Environment includes transactions and relationships between and among the person, family, significant others, places and objects. Diverse cultures in communities provide an environment for learning and practice within the fabric of the Nursing profession. The health of the physical environment and the health of the ecosystem are believed to be essential for the continued health of every individual and community.

Of the various environments, the learning environment is of special concern to nurse educators. The learning environment consists of human and material resources and all interactions and experiences students have with others. A significant component of the learning environment is communication between faculty and students that helps students move toward actualizing their potential as professional nurses.

Health

Health is a dynamic state that is personally and culturally defined. Health is the successful management of tension and stress through the mobilization of resources. Levels of health are achieved, maintained, and restored through person-environment interactions, and are supported by the use of therapeutic Nursing interventions. Each individual, family, group, and community has the right and responsibility to engage in preventive health activities. Access to community based settings is important for health promotion and disease prevention. Ability to plan and evaluate care for population groups is important for health planning and policy, and for documenting outcomes of Nursing care.

Nursing

Nursing is both an art and a science. Professional nursing integrates theories and concepts from “nursing science, philosophy, and ethics; biology and psychology; and the social, physical, economic, organizational, and technological sciences” (ANA, Social Policy, 2010, p. 13) to expand nursing’s knowledge base. Nurses use evidence-based practice as the foundation for quality patient care to “evaluate the effectiveness of care in relationship to identified outcomes” (p. 14). Partnering with “individuals, families, communities, and populations” nurses address the following issues:

- Promotion of health and wellness
- Promotion of safety and quality of care
- Care, self-care processes, and care coordination
- Physical, emotional, and spiritual comfort, discomfort, and pain
- Adaptation to physiological and pathophysiological processes
- Emotions related to the experience of birth, growth and development, health, illness, disease, and death
- Meanings ascribed to health, illness, and other concepts
- Linguistic and cultural sensitivity
- Health literacy
- Decision making and the ability to make choices
- Relationships, role performance, and change processes within relationships
- Social Policies and their effects on health
- Healthcare systems and their relationships to access, cost, and quality of health care
- The environment and the prevention of disease and injury. (ANA, Social Policy, pp. 13-15)

Professional nurses use critical thinking to meet the health needs of clients in generalist, specialist, advanced or independent practice roles. Professional nurses assume the roles of care giver, health teacher, client-advocate, counselor, coordinator, collaborator, change agent, leader, manager, consultant, or researcher. They collaborate with interdisciplinary team members and others to provide health care. Professional nurses use research findings and/or conduct research to improve Nursing. Professional nurses have a strong commitment to ethical behavior and Professional Standards of Practice, and assume responsibility, authority, and accountability for their actions. Professional nurses use primary, secondary, and tertiary preventative strategies.

Primary prevention strategies relate to those activities which promote and maintain health--that is, health teaching, immunization, early detection, and treatment. Secondary strategies relate to activities which focus on acute and critical care and the limitation of disability. Tertiary preventive strategies relate to those activities related to rehabilitation, long term care, and care of the dying.

Education

Education is a structured process leading to formalized outcomes. Education provides a person with tools contributing to personal development. Education is present and future-oriented; it is accomplished by facilitative communication, critical thinking, problem-solving, and decision-making. Education provides a firm basis for understanding self and relationships to others and society as a whole. Nursing education contributes to the development of a personal and professional identity. Education enhances a person's ability to confront ambiguities of life and maintain a sense of coherence. Education provides the means for effecting change in a systematized, logical, goal-oriented, and direct manner. During this process of change, a person becomes able to identify and explore alternative perspectives.

Learning is a process of change that continues throughout a person's life. Learning is self-directed inquiry. Faculty and students actively engage in learning experiences.

Teaching is a set of strategies that encourage an individual's initiative and independence of thought while facilitating ability to inquire, analyze, synthesize, correlate, and generalize.

Teaching-learning contributes to the development of professional values, attitudes, and behavior through a partnership of accountability between teacher and learner.

Faculty support students in the educational process by acknowledging that students experience a variety of stressors during the learning process. These stressors can enhance or interfere with achievement of personal and educational goals. Other factors influence mutual learning such as, interests, learning needs, attitudes, past experiences, different learning styles, cultures, and learning environments. The faculty provides opportunities to incorporate life experiences into meaningful mastery of new learning for growth of the personal and professional self.

Baccalaureate Nursing education prepares the person to enter into the culture of professional Nursing. During the educational process, the student is socialized to values, traditions, and obligations of the profession. This education provides knowledge and skills needed to fulfill professional roles and functions.

Baccalaureate Nursing education consists of two components: liberal arts and a professional Nursing major. The liberal arts component provides a foundation of knowledge from natural sciences and behavioral sciences, and humanities. This component is integrated with a professional Nursing major helping students learn to use an organizing framework for professional practice.

This education provides an essential foundation for understanding a person's response to the environments, and for promoting self-understanding, personal fulfillment, and motivation for continued learning. Baccalaureate Nursing education prepares a student to manage care with individuals, families, groups, and communities.

Graduate Nursing education builds upon baccalaureate Nursing preparation and is a foundation for doctoral study. Graduate Nursing education assists a professional nurse to gain additional knowledge, skills, and specialization to apply to Nursing practice. Graduate Nursing education also includes two components: Nursing knowledge and the knowledge of cognate disciplines to produce a graduate able to enter a multidisciplinary work group as an equal partner in planning, directing and evaluating health care.

This philosophy provides the fundamental guidelines and a value system for ordering priorities within the program and is the belief construct underlying the organizing framework of both the undergraduate and graduate curricula.

ESSENTIALS OF MASTER'S EDUCATION IN NURSING

The nine *Essentials* addressed in the American Association of Colleges of Nursing (AACN) in its document *The Essentials of Master's Education in Nursing*, delineate the knowledge and skills that *all* nurses prepared in master's Nursing programs acquire.

These *Essentials* guide the preparation of graduates for diverse areas of practice in any healthcare setting and are taken from the American Association of Colleges of Nursing. (2011). *Essentials for masters' education for advanced practice nursing*. Washington, D.C.: Author.

Essential I: Background for Practice from Sciences and Humanities

Recognizes that the master's-prepared nurse integrates scientific findings from Nursing, biopsychosocial fields, genetics, public health, quality improvement, and organizational sciences for the continual improvement of Nursing care across diverse settings.

Essential II: Organizational and Systems Leadership

Recognizes that organizational and systems leadership are critical to the promotion of high quality and safe patient care. Leadership skills are needed that emphasize ethical and critical decision making, effective working relationships, and a systems-perspective.

Essential III: Quality Improvement and Safety

Recognizes that a master's-prepared nurse must be articulate in the methods, tools, performance measures, and standards related to quality, as well as prepared to apply quality principles within an organization.

Essential IV: Translating and Integrating Scholarship into Practice

Recognizes that the master's-prepared nurse applies research outcomes within the practice setting, resolves practice problems, works as a change agent, and disseminates results.

Essential V: Informatics and Healthcare Technologies

Recognizes that the master's-prepared nurse uses patient-care technologies to deliver and enhance care and uses communication technologies to integrate and coordinate care.

Essential VI: Health Policy and Advocacy

Recognizes that the master's-prepared nurse is able to intervene at the system level through the policy development process and to employ advocacy strategies to influence health and health care.

Essential VII: Inter-professional Collaboration for Improving Patient and Population Health Outcomes

Recognizes that the master's-prepared nurse, as a member and leader of Inter-professional teams, communicates, collaborates, and consults with other health professionals to manage and coordinate care.

Essential VIII: Clinical Prevention and Population Health for Improving Health

Recognizes that the master's-prepared nurse applies and integrates broad, organizational, client-centered, and culturally appropriate concepts in the planning, delivery, management, and evaluation of evidence-based clinical prevention and population care and services to individuals, families, and aggregates/identified populations.

Essential IX: Master's-Level Nursing Practice

Recognizes that Nursing practice, at the master's level, is broadly defined as any form of Nursing intervention that influences healthcare outcomes for individuals, populations, or systems. Master's-level Nursing graduates must have an advanced level of understanding of Nursing and relevant sciences as well as the ability to integrate this knowledge into practice. Nursing practice interventions include both direct and indirect care components.

PREPARATION OF THE CSU MSN GRADUATE

The Cleveland State University School of Nursing Master of Science in Nursing program prepares the graduate to

1. Integrate Nursing and related sciences into the delivery of advanced Nursing care to diverse populations.
2. Incorporate current and emerging genetic/genomic evidence in providing advanced Nursing care to individuals, families, and communities while accounting for patient values and clinical judgment.
3. Design Nursing care for a clinical or community-focused population based on biopsychosocial, public health, Nursing, and organizational sciences.
4. Apply ethical analysis and clinical reasoning to assess, intervene, and evaluate advanced Nursing care delivery.
5. Synthesize evidence for practice to determine appropriate application of interventions across diverse populations.
6. Use quality processes and improvement science to evaluate care and ensure patient safety for individuals and communities.
7. Integrate organizational science and informatics to make changes in the care environment to improve health outcomes.
8. Analyze Nursing history to expand thinking and provide a sense of professional heritage and identity.

TERMINAL OBJECTIVES FOR THE GRADUATE NURSING PROGRAM

By completing the Master of Science in Nursing program at Cleveland State University, the graduate will

1. Integrate scientific findings from nursing, biopsychosocial fields, genetics, public health, quality improvement, and organizational sciences for the continual improvement of nursing care across diverse settings. (Essential I: Background for Practice from Sciences and Humanities)
2. Recognize that ethical and critical decision making are essential to designing and implementing organizational and systems leadership that promote high quality nursing education and safe patient care. (Essential II: Organizational and Systems Leadership)
3. Use methods, tools, performance measures, and standards related to quality, as well as be prepared to apply quality principles within an organization. (Essential III: Quality Improvement and Safety)
4. Apply research outcomes within the practice setting to resolve practice problems, and

by doing so, works as a change agent by disseminating results from research and practice improvement initiatives. (Essential IV: Translating and Integrating Scholarship into Practice).

5. Uses technologies to deliver and enhance care and nursing education. (Essential V: Informatics and Healthcare Technologies)
6. Intervene at the system level through the policy development process and to employ advocacy strategies to influence health and health care. (Essential VI: Health Policy and Advocacy).
7. Act as a member and leader of inter-professional teams by communicating, collaborating, and consulting with other health professionals to manage and coordinate care and nursing education. (Essential VII: Inter-professional Collaboration for Improving Patient and Population Health Outcomes)
8. Applies and integrates broad, organizational, client-centered, and culturally appropriate concepts in the planning, delivery, management, and evaluation of evidence-based clinical prevention and population care and services to individuals, families, and aggregates/identified populations. (Essential VIII: Clinical Prevention and Population Health for Improving Health)
9. Recognize that nursing practice is broadly defined as any form of nursing intervention that influences healthcare outcomes for individuals, populations, or systems; possess and integrate an advanced understanding of nursing and relevant sciences into direct and indirect practice components. (Essential IX: Master's-Level Nursing Practice)

CORE ESSENTIALS OF THE GRADUATE NURSING PROGRAM

Adapted from: American Association of Colleges of Nursing. (2011). *Essentials for masters' education for advanced practice Nursing*. Washington, D.C.: Author.

CCNE Masters Essentials	School of Nursing Courses That Address Masters Essentials
Essential I: Scientific Background for Practice	NUR 501 Introduction to Population Health Nursing NUR 502 Theory Development in Nursing NUR 503 Evidence-Based Practice NUR 505 Epidemiology & Demography NUR 510 Ethics for Advanced Nursing Practice NUR 511 Introduction to Forensic Nursing NUR 604 Population Assessment NUR 605 Population Interventions
Essential II: Organizational and Systems Leadership	NUR 501 Introduction to Population Health Nursing NUR 502 Theory Development in Nursing NUR 512 Forensic Methodologies NUR 520 Curriculum Development in Nursing
Essential III: Quality Improvement	NUR 503 Evidence-Based Practice

CCNE Masters Essentials	School of Nursing Courses That Address Masters Essentials
and Safety	NUR 530 Health Assessment of the School-Aged Child with Special Needs NUR 601 Nursing Research
Essential IV: Translating and Integrating Scholarship into Practice	NUR 604 Population Assessment NUR 605 Population Interventions NUR 532 Health Assessment of the School-Aged Child & the Child with Special Needs Laboratory NUR 606 Capstone Practicum in Population Health Care NUR 626 Capstone Practicum in Nursing Education
Essential V: Informatics and Healthcare Technologies	NUR 603 Health Care Financing for Nursing Practice NUR 627 Issues and Trends in Nursing Education
Essential VI: Health Policy and Advocacy	NUR 510 Ethics for Advanced Nursing Practice NUR 602 Health Care Policy NUR 617 The Legal System NUR 550 Legal Issues in School Nursing
Essential VII: Inter-professional Collaboration for Improving Patient and Population Health Outcomes	NUR 510 Ethics for Advanced Nursing Practice NUR 604 Population Assessment NUR 605 Population Interventions NUR 606 Capstone Practicum in Population Health Care NUR 626 Capstone Practicum in Nursing Education
Essential VIII: Clinical Prevention and Population Health for Improving Health	NUR 604 Population Assessment NUR 605 Population Interventions NUR 606 Capstone Practicum in Population Health NUR 626 Capstone Practicum in Nursing Education

Essential IX: Master's-Level Nursing Practice	NUR 510 Ethics for Advanced Nursing Practice NUR 502 Theory Development in Nursing NUR 605 Population Interventions NUR 606 Capstone Practicum in Population Health Care NUR 626 Practicum in Nursing Education
--	---

PLEASE NOTE: The following courses have *CLINICAL PRACTICUM HOURS* that must be completed while enrolled in the course:

- NUR 604 (100 hours)
- NUR 605 (100 hours)
- NUR 606 (200 hours)
- NUR 626 (200 hours for cohorts admitted Fall 2012 and later)

For students electing the Thesis Path, NUR 606 and NUR 626 are omitted. However, if the student wishes to take the national certification exam for their program, the student may be required to take one of these courses in addition to the Thesis Path courses. The student should check with the certifying entity for current clinical hour requirements.

CURRICULA

The Graduate Nursing Program at Cleveland State University prepares students for advanced Nursing specialized practice in **population health care**. This focus distinguishes CSU and its unique MSN program from any other graduate program in the region. Population health care examines the health status of people in defined groups taking into account attributes thought to influence health such as lifestyle, ethnicity, disease, gender, age, geography, environment, and social/economic/political conditions. At the start of the student's program of study in the School of Nursing, students will identify a population based on interest and faculty availability. Currently students may choose from an MSN with a Specialized Population, an MSN with a Clinical Nurse Leader focus, an MSN with a focus in Forensic Nursing, an MSN with a focus in Nursing Education, an MSN/MBA dual degree, a Certificate in Nursing Education, or preparation for School Nurse Licensure in the State of Ohio.

Program Planners

To assist students in planning their academic studies, program planners are provided. Students, in consultation with their Nursing Faculty Advisor, will use the planners to keep track of their progress throughout the program. Program planners may be found in the appendices of this *Handbook* and on the School of Nursing website.

Programs

MSN: Specialized Population

The MSN program is designed to prepare graduates with advanced skills in the care of populations (aggregates). The graduate will have in-depth skills in population assessment, demography, epidemiology, data analysis, evaluation research, survey research, data projections, cost-benefit analysis, and the ability to apply Nursing theory, population theory,

ethics, cultural awareness, and political strategies to design, implement, and evaluate population health programs. The program enables nurses to practice with populations across care settings.

Cognate or Area of Concentration (Identifying a Population)

Students may choose their area of concentration according to interest and faculty availability. *The population selected must be approved by the student's Nursing faculty advisor.*

Program of Study

Non-Thesis Path Option: Please see APPENDIX A

Thesis Path Option: Please see APPENDIX A.1

MSN: Clinical Nurse Leader

The Clinical Nurse Leader (CNL) program is designed to meet the ten *Assumptions* developed by the American Association of Colleges of Nursing (AACN). The program prepares nurses to be leaders in the health care delivery system across all settings in which health care is delivered. Courses will prepare students to design, implement, and evaluate client care by coordinating, delegating and supervising the care provided by the health care team. Note: The CNL role is not one of administration but rather a *provider and manager of care to individuals or cohorts within a unit or healthcare setting.*

Ten Assumptions for Preparing Clinical Nurse Leaders (AACN, 2007)

1. Practice is at the Microsystems level
2. Client care outcomes are the measure of quality practice
3. Practice guidelines are based on evidence
4. Client-centered practice is intra-and interdisciplinary
5. Information will maximize self-care and client decision-making
6. Nursing assessment is the basis for theory and knowledge development
7. Good fiscal stewardship is a condition of quality care
8. Social justice is an essential Nursing value
9. Communication technology will facilitate the continuity and comprehensiveness of care
10. The CNL must assume guardianship for the Nursing profession

Students who complete all clinical practicum courses (NUR 604, NUR 605 and NUR 606) would be eligible to take the Clinical Nurse Leader Exam. Students who opt for the Thesis Path are not required to take NUR 606 but should take NUR 606 if they plan to sit for the certification exam.

Program of Study

Non-Thesis Path Option: Please see APPENDIX B

Thesis Path Option: Please see APPENDIX B.1

MSN: Forensic Nursing

Forensic Nursing is the application of the science and art of Nursing to both criminal and civil investigations and legal matters. Forensic nurses provide care to victims/perpetrators of trauma and/or death due to criminal acts or traumatic events. In this program students will acquire the in-depth knowledge and skill that interfaces Nursing with the law, forensic science, law enforcement, mental health, and the health care and judicial systems.

Program of Study

The program is structured so that students will receive the core courses in the MSN: Specialized Population major. This allows the student to gain a strong foundation in population health as well as theory and research. In addition, the students will be required to take courses specifically related to the population of victims/perpetrators of crime, violence or traumatic events.

Non-Thesis Path Option: Please see APPENDIX C

Thesis Path Option: Please see APPENDIX C.1

MSN: Nursing Education

This program is structured to prepare graduates to serve as nurse educators. Students may select a population of interest that includes Nursing students or clinical practitioners, as in staff development.

Students who complete all clinical practicum courses (NUR 604, NUR 605 and NUR 626) would be eligible to take the Certified Nurse Educator Exam, providing the graduate meets the teaching experience requirements needed to sit for the exam. Students who opt for the Thesis Path are not required to take NUR 626. At present, the National League for Nursing (NLN) has not established a minimum number of clinical hours required for eligibility to take the exam. Students in the Thesis Path should check with the NLN for current requirements, and may want to take this course if they plan to sit for the certification exam.

Program of Study

Non-Thesis Path Option: Please see APPENDIX D

Thesis Path Option: Please see APPENDIX D.1

MSN/MBA

The MSN/MBA program is designed to prepare nurses for careers in management and administration. This unique program offers graduates advanced knowledge, competencies, and skills in Nursing of populations and a foundation for their growth into competent business managers. The graduate will have in-depth skills in demography, epidemiology, data analysis, evaluation research, survey research, data projections, cost-benefit analysis and the ability to apply Nursing theory, business theory, ethics, cultural awareness and political strategies to design, implement, manage, and evaluate health programs, departments, and facilities.

Program of Study

The MSN/MBA is offered as a dual degree with the MBA program accepting nine hours of core MSN courses as elective credit and the MSN Program accepting 10 hours of core MBA courses as elective credit. The program is accredited by AACBS International, the Association to Advance Collegiate Schools of Business and the CCNE, the Commission on Collegiate Nursing Education. Students must meet all admission, course, and exit requirements for the Master of Science in Nursing and the Master of Business Administration.

Non-Thesis Path Option: Please see APPENDIX E

Graduate Certificate in Nursing Education

The Graduate Certificate in Education provides masters-prepared nurses the skills needed for the education and clinical supervision of both Nursing students and professional nurses in clinical settings. Holders of this certificate may seek employment in schools of Nursing,

continuing education programs, and in organizational and leadership education programs in health care facilities.

Program of Study

- NUR 520 Curriculum Development in Nursing
- ETE 565 Technology in the Classroom
- NUR 626 Capstone Practicum in Nursing Education
- NUR 627 Issues and Trends in Nursing Education

School Nurse Licensure Preparation

The School Nurse program prepares nurses to apply for licensure through the Ohio Department of Education as a School Nurse. Offered in cooperation with the College of Education and Human Services, the curriculum is aligned with the American Nurses Association and the National Association of School Nurses' *Standards of Practice*.

Program of Study

PLEASE SEE APPENDIX F

National School Nurse Standards	Courses Which Address the Roles and Standards
Standards 5 & 6	HED 560 Foundations of a Coordinated School Health Program
Standards 4 & 8	HED 561 Methods and Materials for Health Education
Standards 1, 2, 3, 4, & 6	NUR 530 Health Assessment Strategies of the School-Aged Child and Child with Special Needs
Standards 1, 2, 3, 4, & 6	NUR 532 Health Assessment Strategies of the School-Aged Child and Child with Special Needs Laboratory
Standards 5 & 6	NUR 550 Legal Issues in School Nursing
Standards 9 & 10	NUR 310/ Nursing Research NUR 360
Standards 1 – 10	NUR 593 Special Topics: Practicum Clinical and field based experiences, including a practicum of at least 10 weeks, are required to ensure proficiency in performing the duties of a school nurse.

STANDARD COURSE POLICIES

Exams

Make-up exams will be given only at the discretion of and with prior approval of the instructor. If you are ill and will miss an exam, you must contact the instructor prior to the scheduled examination time. Exams missed due to illness require a written physician's excuse prior to make-up. An unexcused missed exam will receive a grade of zero.

Assignments

All assignments must be turned in on time to receive full credit. Once an assignment is submitted it will be graded and returned to the student; *it will not be returned for rewriting*. Course instructors are available to meet with students via phone conference call, email, Blackboard Learn™ chat, video conferencing, or in-person to provide feedback. Students are welcomed to seek input from the instructor during the process of completing assignments as needed.

Assignments that are submitted after the deadline are late, unless approved by the instructor, and *may have up to one letter grade per day late deducted*. Assignments turned in late due to illness require a written physician's excuse. An unexcused late assignment will not be accepted and a zero grade will be assigned.

Criteria for Written Work

All written assignments must be prepared using the criteria for papers and reports described in the American Psychological Association (latest edition) *Publication Manual*. In addition, all written work must be computer generated using **Microsoft Office™ or other Microsoft-compatible software**.

Scholarly written work is required to be submitted to Turn-it-in™, a plagiarism detection service subscribed to by the University. Instructors will provide directions on how to submit written work in each Nursing course.

Attendance

It is the student's responsibility to make any necessary arrangements to actively participate in scheduled courses and clinical practica. If a student will be absent during the course of a semester, the student is responsible to discuss the required course work and assignment due dates with the instructor prior to the absence.

Reasonable Accommodations & Disability Statement

"Educational access is the provision of classroom accommodations, auxiliary aids and services to ensure equal educational opportunities for all students regardless of their disability. Any student who feels he or she may need an accommodation based on the impact of a disability should contact the Office of Disability Services at (216)687-2015. The Office is located in MC 147. Accommodations need to be requested in advance and will not be granted retroactively."

The office serves hundreds of students with a variety of disabilities, including learning disabilities, chronic health issues, attention deficit disorders, psychological conditions, visual impairments, mobility impairments, and hearing impairments.

Anyone who is requesting accommodations due to a disability is required to make that request through the Office of Disability Services. Once a person has been identified to this office, the office engages in an interactive process with that person to determine what

accommodations, if any, are needed to ensure their equal access and participation in our community.

All accommodations are individualized—there is not a standard list of what one “gets” if one has a specific disability. Many different disabilities have similar accommodations to address the needs imposed by the disability. Additionally, two people with the same disability may have very different needs depending upon the impact of the disability on each individual.

School of Nursing Grading Scale

A	95 – 100%	B	86 – 88%
A-	92 – 94%	B-	83 – 85%
B+	89 – 91%	C	75 – 82%*
		F	< 75%*

*Considered unacceptable for graduate study

Each course has evaluation rubrics associated with threaded discussion question participation and all course work products. Be familiar with the evaluation rubrics in each course and prepare your work products to address all evaluation components.

Incomplete Grades

In accordance with the Graduate Catalog, graduate Nursing students may request a grade of Incomplete (“I”) for a graduate Nursing course under the following conditions:

- The student has been regularly attending/participating in the course.
- The student has the potential to pass the course.
- The student has not completed all of the requirements of the course for reasons deemed justified by the course instructor.

Incompletes are granted solely at the discretion of the instructor. An instructor may deny a student an incomplete even if the student has met the minimum requirements listed above.

Procedure

1. The student requests an incomplete from the course instructor prior to the end of the semester in which the student is registered for the course.
2. The instructor identifies the requirements for the course that the student must complete.
3. The instructor assigns a deadline for the student to complete and submit the outstanding requirements. In accordance with the Graduate Catalog, “an “I” grade must be removed within a maximum of one semester (by the last day of instruction of the next semester) or it converts to a grade of F, whether or not the student enrolls the next term. An instructor may require course work to be completed earlier. Incomplete deadline dates are noted on the University Registrar’s Web page.” (Cleveland State University, 2012, “Regulations & Requirements,” “Enrollment Regulations,” “Grades”).
4. The student and instructor complete a School of Nursing Incomplete Contract. The original contract must bear original handwritten signatures by both the student and the instructor.

5. Copies of the completed School of Nursing Incomplete Contract are distributed to the student, course instructor, the student's graduate faculty advisor, and the School of Nursing Graduate Program Director. The original contract is filed in the student's file in the School of Nursing.

STUDENT CONDUCT

Graduate Nursing students are responsible for familiarizing themselves with the University's rules and regulations. These may be found in the *Graduate Catalog*, the *Code of Student Conduct*, and relevant departments' websites. In particular, students should review the University's positions on the following:

- Student Academic Responsibility
- Academic Misconduct
- Plagiarism
- Grade Disputes

School of Nursing Plagiarism Policy

Professors have plagiarism detection tools and software programs that are used to detect breaches in academic honesty. Professors are also skilled in noticing changes in a student's writing style and structure. Ghostwriters or external help in the form of preparing one's responses or written course work by someone not enrolled in the course is prohibited.

The best policy is to do one's own work, properly citing sources, and having the expectation that colleagues will abide by the highest standards of honesty and integrity in their academic and professional practice work. If one suspects that a colleague has engaged in academic dishonesty, notify the professor. Just as one would confront and report errors and omissions in clinical practice, upholding standards of academic honesty protects the public and allows for corrective action to be taken by the professor and/or the University.

Breaches in academic honesty will be dealt with in accordance with Cleveland State University's Student Code of Conduct.

Submission of Written Work to Turn-it-In™ Service

Select written course work is required to be submitted to Turn-it-In™, a plagiarism detection service subscribed to by the University. Professors will provide instructions to students on how to submit materials to Turn-it-In™.

ACADEMIC REGULATIONS AND REQUIREMENTS

Graduate Nursing students are responsible for familiarizing themselves with the University's academic regulations and requirements. These may be found in the *Graduate Catalog*. In particular, students should review the University's positions on the following:

- Academic Actions and Exceptions
- Academic Warning and Dismissal
- Re-Admission
- Exceptions and Petitions
- Transfer of Credit
- Graduate Program Completion Requirements
- Graduation

School of Nursing Probation Policy and Procedure

Probation or Probationary Status in the Graduate Nursing Program informs the student that he/she is in noncompliance with the academic and/or professional behavior standards within the Program. A student will not be graduated from the Graduate Nursing Program while on probation. A student will be placed on probation by the Graduate Nursing Program, and be notified in writing if the current semester grade point average falls below the required 2.8.

Within one week after receiving the probation notice, the student will initiate consultation with the Graduate Program Director to analyze the reasons for academic difficulties and to develop an appropriate action plan.

Students placed on probationary status resulting from a semester GPA of less than 2.8 will not be permitted to proceed with clinical courses until they successfully complete the terms of the aforementioned action plan and raise their CGPA to 3.0.

Probationary status will be removed once the following conditions are met:

- The student receives at least a 3.0 GPA (programmatic) in the term following the probationary term
- The student achieves a cumulative 3.0 GPA (programmatic) grade point average no later than the second term following the probationary term
- The student raises his or her CGPA to 3.0.

Once the probationary status has been removed, the student will meet with his or her Nursing faculty advisor to plan the remainder of his or her course of study in the School of Nursing.

Note that due to the probationary status, the completion of the program course sequence may be delayed and the student may not necessarily be able to graduate with his/her cohort.

Dismissal from the Graduate Nursing Program

Graduate Nursing Students should review the University's policies for Optional and Mandatory Dismissal, found in the *Graduate Catalog*. In addition to these terms of dismissal, the following events will result in dismissal from the Graduate Nursing Program:

- A semester grade point average below 2.8 for two consecutive semesters.
- Inappropriate professional behavior that is inconsistent with the ANA Code of Ethics, the policies of the College of Graduate Studies, the School of Nursing *Graduate Student Handbook*, or the Ohio Nurse Practice Act. Failure to correct inappropriate professional behavior or a second citation within the probationary period is grounds for dismissal from the program.
- A combination of academic and professional behavioral probation at any time during the professional program is grounds for dismissal from the program. Anyone dismissed may reapply according to the guidelines in the Graduate Catalog. Readmission will be determined on an individual basis, considering the reason for dismissal and the availability of space in subsequent classes.

Dismissal from the Graduate Nursing Program does not always mean dismissal from Cleveland State University. However, dismissal from the College of Graduate Studies always means dismissal from the Graduate Nursing Program.

Petitions

Students may appeal any probation or dismissal decision rendered by the Graduate Nursing Program Faculty. The appeal process should be initiated through consultation with the Graduate Program Director. The Program Director will counsel students through the appeal process established by the university. These processes are fully described in the *Graduate Catalog*.

School of Nursing Transfer Credit Procedure

Students who would like to transfer graduate coursework to Cleveland State University to be applied towards their Graduate Nursing Program must submit a petition to the School of Nursing Graduate Faculty for review.

1. The student should review the Graduate Transfer of Credit Requirements found on the College of Graduate Studies' website to ensure that they meet the requirements prior to beginning the petition process.
2. The student must submit the following to the Graduate Faculty for review:
 - a. A letter of petition, which must identify
 - i. which courses the student wishes to transfer in
 - ii. which CSU courses they believe the transfer courses are equivalent to
 - iii. and/or for which the student would like to simply receive elective credit
 - b. An official transcript from the original granting institution
 - c. Course descriptions from the granting institution's catalog for each of the courses in question
 - d. A copy of the page from the granting institution's catalog which identifies the course as being at the graduate level
 - e. Syllabi for each of the courses in question
 - f. **Only original documents will be accepted by the School of Nursing. Petitions may not be submitted electronically.**
3. If the petition is approved, the request will be forwarded to the Dean of the College of Graduate Studies for review. The final decision for approval lies with the Dean of the College of Graduate Studies. The College of Graduate Studies will notify the student and the School of Nursing of the decision, and will add the credits to the student's academic record as applicable.

STUDENT RESPONSIBILITIES AND EXPECTATIONS

Student Responsibilities

- Complete all clinical practicum hours. If you must be absent, please inform the instructor prior to the absence.
- Recognize that it is your responsibility to determine your participation in all coursework, including online course discussions and assignments.
- Be courteous and respectful of course participants.
- Recognize that it is your responsibility to obtain any materials missed if you do not participate in a course discussion and/or clinical session.
- Complete assigned readings prior to class/clinical session and be prepared to utilize material during the session.
- Inform the instructor if a health condition or illness occurs during the semester that may affect course or clinical performance/activities. In this situation, the instructor must be notified at the first course or clinical session where this condition may be of concern. The student and/or instructor will then determine the appropriate intervention.

- Professional dress (uniform, if applicable) or business attire is required to be worn for all clinical practicum experiences. Tattoos, nose/lip/eyebrow piercings are not to be visible during one's clinical practicum experience. No student is permitted to smoke while in uniform.

Online Etiquette and Rules of Conduct

Please observe the following rules of conduct when communicating in discussion questions and email in Nursing courses:

- Discussions are confidential and among class members.
- Each person's opinion and views are welcomed and equal within the group.
- Postings are respectful of both those within the course and within our practice site and community.
- Language use reflects that of graduate studies (use of correct grammar, spelling, sentence and paragraph structure, citation of referenced material, avoiding the use of instant messaging shortcuts)
- Appropriate use of humor welcomed and appreciated.
- If it is perceived that the discussion responses are not respectful of each person's opinion, both students and professor have the responsibility to notify the involved parties to change unacceptable behavior.
- Actively participate in online/clinical discussions and activities.
- Appreciate and accept others' differences with respect to their backgrounds, learning styles, abilities, and interests.
- Be honest and open about your own strengths and learning needs.
- Have the desire and ability to develop your intellectual curiosity and enjoy a sense of discovery and exploration.

Suggestions for a Successful Academic Outcome: Student Interaction & Requirements for Success

1. Thoughtfully plan your work, academic, and personal schedule in order to meet all obligations and responsibilities.
2. *If you need assistance or guidance on a particular academic assignment, please contact the professor by email or phone to arrange for a consultation. Questions are always welcomed and encouraged.*
3. Practice a more formal writing style (using the latest version of the APA Style Manual) in *all* of your correspondence (email, discussions, scholarly papers). Proofread all of your work. Do not rely on "spell-check" to find all errors.
4. Have someone who is not familiar with Nursing and healthcare read your paper. Does it make sense to them? Do your ideas flow? Would you be pleased with the work submitted two years from now?
5. Be timely in your response to emails. *Do not become 'Missing in Action' in the course to the point the professor is wondering if you are still enrolled in the course.* The professor can track your participation in the course with a tool within the Blackboard system. Failure to log on and participate in threaded discussions or submit work by the required date can have a negative impact on academic success.
6. All assignments/discussion postings are due at the time listed in the syllabus.

Written and Verbal Communication

The University requires all non-native English speakers to demonstrate proof of English language proficiency. For those who do not meet these criteria, please refer to the specific requirements found in the Graduate Catalog. The School of Nursing requires students to use the latest version of the APA Style Manual.

THE PROFESSIONAL EVALUATION PORTFOLIO (ePortfolio)

Each student in the MSN and MSN/MBA program is required to develop a professional-evaluation portfolio that will be used for formative and summative evaluation of the student's progress in meeting the expected competencies for graduate study in Nursing. Each student will receive a handout detailing the portfolio development process.

What is a professional portfolio?

A professional portfolio is a collection of documents that record and describe your classroom and professional accomplishments on your journey to become an expert in population health Nursing.

Your portfolio should be designed to address the competencies of the MSN program. These competencies are derived from the American Nurses Association and the American Association of Colleges of Nursing standards and competencies for Masters-prepared nurses. These competencies flow from the terminal objectives of the program.

Summative Review for ePortfolio Completeness

All artifacts and the ePortfolio will be reviewed for completeness by the Graduate Nursing Program faculty prior to granting approval for graduation.

Accessing the ePortfolio System on Blackboard Learn™

The ePortfolio system is available on the Blackboard Learn™ platform. Students may log in to Blackboard Learn™ from the School of Nursing's website or the University's MyCSU website. Detailed instructions for logging in are available on the School of Nursing's website.

Once logged in, click on the following Community:

[Communities - School of Nursing Graduate Student ePortfolio Repository](#)

On the community site, students will find information about the ePortfolio process and a list of required ePortfolio artifacts

SCHOOL OF NURSING GRADUATE STUDENT COMMUNITY ON BLACKBOARD LEARN™

Welcome to the Cleveland State University School of Nursing's Graduate Program **Community of Scholars**. This site will enable students, faculty, and staff to come together to learn, explore, and advance the science and practice of Nursing. Information related to the Graduate Nursing program will be shared and updated so that all have the current and useful information for a rich and productive collegial learning experience and exchange of ideas.

Areas of interest and information include:

- The Cleveland State University School of Nursing
- School of Nursing Graduate Program track information
- School of Nursing faculty profiles
- College of Graduate Studies home page link

- The School of Nursing ePortfolio System information
- Readings and references
- Links to professional Nursing organizations

This site is updated frequently and serves as a rapid communication and information vehicle for students and faculty alike.

SIGMA THETA TAU INTERNATIONAL

Graduate students have the opportunity to be inducted into Sigma Theta Tau International Honor Society while a student in the Nursing program. The Induction occurs during the Spring semester. Consult the Sigma Theta Tau page found on the School of Nursing website or the link in the School of Nursing Graduate Student Community on Blackboard Learn™ for more information.

FACULTY ADVISING

Upon entering the program, all degree-seeking students will be assigned a Nursing Faculty Advisor. Students are encouraged to consult their Nursing Faculty Advisor regarding academic/professional/personal concerns. Advisors must communicate with students each semester to determine if students have questions about the program or their course of study.

ACADEMIC CALENDAR

Please consult the University calendar, which may be found on the University's MyCSU website, for information regarding term schedules, vacations, holidays, etc. When the University is closed, classes are not in session.

COURSE SCHEDULING

Multi-Term Enrollment

- The University now offers multi-term enrollment, which enables students to register for an entire academic year (Fall, Spring, and Summer) at once.
- Students are strongly encouraged to take advantage of this convenience. Not only will it allow students to plan ahead, but it will enable the School of Nursing to measure the demand for courses earlier.
- Students will be invoiced for each semester closer to the start of that semester.

CLINICAL PRACTICA

Placement at clinical sites for NUR 604 Population Assessment, NUR 605 Population Interventions, NUR 606 Capstone Practicum in Population Health, and NUR 626 Capstone Practicum in Nursing Education will vary for each student.

It is **mandatory** that students discuss their specific area of focus, population of interest, and the environment(s) with their faculty advisor in the **SPRING SEMESTER OF THEIR FIRST YEAR OF MSN COURSE WORK.**

Students should give careful attention to securing the name of a preceptor, agency/institution address, phone and email contact information. **This information is to be**

transmitted to the student's Nursing faculty advisor, who will then provide this information to the Graduate Program Director no later than the seventh (7th) week of Spring Semester of the student's first year of MSN study. This lead-time is needed to identify suitable role models and contact persons and to negotiate contracts with agencies.

Students must have current and complete Program and Health Requirements on file in the School of Nursing in order to participate in clinical practica. In addition, students may need to complete additional health, legal or other requirements related to the School of Nursing's contractual agreements with clinical agencies. **Failure to do so will prevent the student from continuing in the MSN Program.**

TEXTBOOKS AND ELECTRONIC RESOURCES

Required textbooks will be identified in each course syllabus at the beginning of each term. The texts are available at the bookstore on campus, through the bookstore's website, or through online textbook vendors. All books should be purchased at the beginning of each term, even though some of the material may not be used until the latter part of the term. The same textbook may be used in more than one course within the curriculum.

PROGRAM AND HEALTH REQUIREMENTS

All degree- and certificate-seeking students are required to have current and complete program and health data on file in the School of Nursing. **Program and Health data are due within 60 days of admittance into the Graduate Nursing Program.** No 600-level Nursing course may be taken unless all Program and Health Requirements are met. If this requirement is not met, a hold will be placed on the student's registration for classes until all requirements are met and appropriate documentation has been received by the School of Nursing.

Students who would like to check the status of their information, may contact the School of Nursing at 216-687-3598.

CAMPUS SAFETY

For Students in Residence On or Near Cleveland State University

Students should always be concerned for their personal safety and security. This is especially necessary in an urban setting where all citizens have access to public facilities. Students should note the locations of fire alarms & extinguishers, emergency phones, and the nearest exits when on campus.

Cleveland State University has both a police force and security officers. Police and security patrol 24 hours a day, 365 days a year. In addition, numerous safety programs and services are provided. Students are encouraged to visit the Division of Campus Safety's website for more information.

Contacting Campus Police

The non-emergency telephone number for Campus Police is (216) 687-2020.

To report an emergency, students should dial 9-1-1 or 8-9-1-1 from any campus telephone. From a cell phone, students should dial 9-1-1 and ask the operator to connect them with the CSU Police.

Emergency phones are available throughout the campus, designated by either a blue light or a yellow call box.

Safety Escorts

Campus Police provide a 24/7 safety escort service to and from locations on or near campus. The escorts are provided by Police, Security, and Student Community Service Officers. A request for a safety escort may be made by calling Campus Police at 216-687-2020.

Emergency Contact Information

Students should keep their emergency contact information updated on CampusNet. In addition, the University utilizes an emergency notification system (CSU Alert). Through CampusNet, students may provide the system with contact information so they may receive notice of emergency situations, school closings, etc. Students should also remember to provide both the University and the School of Nursing with current contact information.

FINANCIAL AID

Various forms of financial aid are available to graduate Nursing students.

General information about **financial aid** may be found on the Office of Financial Aid's website. Financial Aid advisors are available through telephone, email, or in person at the All-in-1 Center.

Information about **Graduate Assistantships** may be found on the College of Graduate Studies' website.

Information about **Nursing Scholarships, Grants, and Loans** may be found on the School of Nursing's website.

The Office of Sponsored Programs and Research and the Graduate Grant Writing Center provide information and assistance with obtaining **educational and research funding**.

REFERENCES

- American Association of Colleges of Nursing. (2007). *White paper on the role of the Clinical Nurse Leader*. Retrieved from <http://www.aacn.nche.edu/publications/white-papers/cnl>
- American Association of Colleges of Nursing. (2011). *Essentials for masters' education for advanced practice nursing*. Washington, D.C.: Author.
- American Nurses Association. (2010). *Nursing's social policy statement: The essence of the profession* (10th ed.). Silver Spring, MD: Nursesbooks.org.
- American Nurses Association & National Association of School Nurses. (2005). *School nursing: Scope & standards of practice*. Silver Spring, MD: Nursesbooks.org.
- Cleveland State University. (2012). *Graduate catalog*. Retrieved from <http://catalog.csuohio.edu/index.php?catoid=3>
- Cleveland State University, The Department of Student Life, The Division of Student Affairs. (2004). *The code of student conduct*. Retrieved from <http://www.csuohio.edu/studentlife/StudentCodeOfConduct.pdf>

APPENDIX A



Cleveland State University

Master of Science in Nursing Program - Population Focus Specialized Population Track Non-Thesis Option

Course Sequence

Year 1

Fall

NUR 501 Introduction to Population Health Nursing (3)

NUR 510 Ethics for Advanced Nursing Practice (3)

Spring

NUR 502 Theory Development in Nursing (3)

NUR 503 Evidence-Based Practice (3)

Summer

NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)

Required Elective (3)

Year 2

Fall

NUR 602 Health Care Policy (3)

NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

NUR 603 Health Care Financing for Nursing Practice (3)

NUR 605 Population Interventions *[100 clinical hours]* (3)

Summer

NUR 606 Capstone Practicum in Population Health Care *[200 clinical hours]* (4)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____ Faculty Advisor: _____

CSU ID: _____ Semester Started: _____

**Specialized Population Track
Non-Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 603	Health Care Financing for Nursing Practice	3	Spring		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 606	Capstone Practicum in Population Health Care	4	Summer		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
	Required Elective	3	All		
Minimum Hours Required to Graduate		34			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX A.1



Cleveland State University

Master of Science in Nursing Program - Population Focus Specialized Population Track Thesis Option

Course Sequence

Year 1

Fall

NUR 501 Introduction to Population Health Nursing (3)

NUR 510 Ethics for Advanced Nursing Practice (3)

Spring

NUR 502 Theory Development in Nursing (3)

NUR 503 Evidence-Based Practice (3)

Summer

NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)

Required Electives (3)

Year 2

Fall

NUR 601 Nursing Research (3)

NUR 602 Health Care Policy (3)

NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

NUR 603 Health Care Financing for Nursing Practice (3)

NUR 605 Population Interventions *[100 clinical hours]* (3)

NUR 699 Thesis (1-3)

Summer

NUR 699 Thesis (0-3)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

**Specialized Population Track
Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 601	Nursing Research	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 603	Health Care Financing for Nursing Practice	3	Spring		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 699	Thesis	1 to 3	All		
NUR 699	Thesis	0-3	All		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
	Required Elective	3	All		
Minimum Hours Required to Graduate		34			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX B



Cleveland State University

Master of Science in Nursing Program - Population Focus Clinical Nurse Leader Track Non-Thesis Option

Course Sequence

Year 1

Fall

NUR 501 Introduction to Population Health Nursing (3)

NUR 510 Ethics for Advanced Nursing Practice (3)

Spring

NUR 502 Theory Development in Nursing (3)

NUR 503 Evidence-Based Practice (3)

Summer

NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)

Year 2

Fall

NUR 602 Health Care Policy (3)

NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

NUR 603 Health Care Financing for Nursing Practice (3)

NUR 605 Population Interventions *[100 clinical hours]* (3)

Summer

NUR 606 Capstone Practicum in Population Health Care *[200 clinical hours]* (4)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

**Clinical Nurse Leader Track
Non-Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 603	Health Care Financing for Nursing Practice	3	Spring		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 606	Capstone Practicum in Population Health Care	4	Summer		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
ETE 501	Technology Strand	2	Optional		
	Minimum Hours Required to Graduate	31			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX B.1



Cleveland State University

Master of Science in Nursing Program - Population Focus Clinical Nurse Leader Track Thesis Option

Course Sequence

Year 1

Fall

NUR 501 Introduction to Population Health Nursing (3)

NUR 510 Ethics for Advanced Nursing Practice (3)

Spring

NUR 502 Theory Development in Nursing (3)

NUR 503 Evidence-Based Practice (3)

Summer

NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)

Year 2

Fall

NUR 601 Nursing Research (3)

NUR 602 Health Care Policy (3)

NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

NUR 603 Health Care Financing for Nursing Practice (3)

NUR 605 Population Interventions *[100 clinical hours]* (3)

NUR 699 Thesis (1-3)

Summer

NUR 606 Capstone Practicum in Population Health Care (4) *

NUR 699 Thesis (0-3)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

**Clinical Nurse Leader Track
Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 601	Nursing Research	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 603	Health Care Financing for Nursing Practice	3	Spring		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 606*	Capstone Practicum in Population Health Care	4	Summer		
NUR 699	Thesis	1 to 3	All		
NUR 699	Thesis	0 to 3	All		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
ETE 501	Technology Strand	2	Optional		
	Minimum Hours Required to Graduate	31			

*** Eligibility Criteria for CNL Exam**

The Commission on Nurse Certification eligibility criteria for the Clinical Nurse Leader (CNL) examination includes a minimum of 400 clinical hours in a clinical immersion experience as part of a formal CNL education program. *Students who select the thesis option will also need to take NUR 606 if they desire to take the CNL exam (AACN, 2011).*

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX C



Cleveland State University

Master of Science in Nursing Program - Population Focus Forensic Track Non-Thesis Option

Course Sequence

Year 1

Fall

- NUR 501 Introduction to Population Health Nursing (3)
- NUR 510 Ethics for Advanced Nursing Practice (3)
- NUR 511 Introduction to Forensic Nursing: Crisis Theory (3)

Spring

- NUR 502 Theory Development in Nursing (3)
- NUR 503 Evidence-Based Practice (3)
- NUR 512 Forensic Methodologies (3)

Year 2

Fall

- NUR 602 Health Care Policy (3)
- NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

- NUR 605 Population Interventions *[100 clinical hours]* (3)
- NUR 617 The Legal System (3)

Summer

- NUR 606 Capstone Practicum in Population Health Care *[200 clinical hours]* (4)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____ Faculty Advisor: _____

CSU ID: _____ Semester Started: _____

**Forensic Track
Non-Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 511	Introduction to Forensic Nursing: Crisis Theory	3	Fall		
NUR 512	Forensic Methodologies	3	Spring		
NUR 602	Health Care Policy	3	Fall		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 606	Capstone Practicum in Population Health Care	4	Summer		
NUR 617	The Legal System	3	Spring		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
	Minimum Hours Required to Graduate	34			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX C.1



Cleveland State University

Master of Science in Nursing Program - Population Focus Forensic Track Thesis Option

Course Sequence

Year 1

Fall

- NUR 501 Introduction to Population Health Nursing (3)
- NUR 510 Ethics for Advanced Nursing Practice (3)
- NUR 511 Introduction to Forensic Nursing: Crisis Theory (3)

Spring

- NUR 502 Theory Development in Nursing (3)
- NUR 503 Evidence-Based Practice (3)
- NUR 512 Forensic Methodologies (3)

Year 2

Fall

- NUR 601 Nursing Research (3)
- NUR 602 Health Care Policy (3)
- NUR 604 Population Assessment *[100 clinical hours]* (3)

Spring

- NUR 605 Population Interventions *[100 clinical hours]* (3)
- NUR 617 The Legal System (3)
- NUR 699 Thesis (1-3)

Summer

- NUR 699 Thesis (0-3)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

**Forensic Track
Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 511	Introduction to Forensic Nursing: Crisis Theory	3	Fall		
NUR 512	Forensic Methodologies	3	Spring		
NUR 601	Nursing Research	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 617	The Legal System	3	Spring		
NUR 699	Thesis	1 to 3	All		
NUR 699	Thesis	0 to 3	All		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
	Minimum Hours Required to Graduate	34			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX D



Cleveland State University

Master of Science in Nursing Program - Population Focus Nursing Education Track Non-Thesis Option

Course Sequence

Year 1

Fall

NUR 501 Introduction to Population Health Nursing (3)

NUR 510 Ethics for Advanced Nursing Practice (3)

NUR 520 Curriculum Development in Nursing (3)

Spring

NUR 502 Theory Development in Nursing (3)

NUR 503 Evidence-Based Practice (3)

Summer

NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)

ETE 565 Technology in the Classroom (4) (*may be classroom-based*)

Year 2

Fall

NUR 602 Health Care Policy (3)

NUR 604 Populations Assessment [*100 clinical hours*] (3)

Spring

NUR 605 Population Interventions [*100 clinical hours*] (3)

NUR 627 Issues and Trends in Nursing Education (3)

Summer

NUR 626 Capstone Practicum in Nursing Education [*200 clinical hours*] (4)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____ Faculty Advisor: _____

CSU ID: _____ Semester Started: _____

**Nursing Education Track
Non-Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 520	Curriculum Development in Nursing	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 626	Capstone Practicum in Nursing Education	4	Summer		
NUR 627	Issues and Trends in Nursing Education	3	Spring		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
ETE 565	Technology in the Classroom <i>Needs course permission--contact Nursing Recruiter/Advisor</i>	4	Fall/Summer		
	Minimum Hours Required to Graduate	38			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX D.1



Cleveland State University

Master of Science in Nursing Program - Population Focus Nursing Education Track Thesis Option

Course Sequence

Year 1

Fall

- NUR 501 Introduction to Population Health Nursing (3)
- NUR 510 Ethics for Advanced Nursing Practice (3)
- NUR 520 Curriculum Development in Nursing (3)

Spring

- NUR 502 Theory Development in Nursing (3)
- NUR 503 Evidence-Based Practice (3)

Summer

- NUR 505 Introduction to Epidemiology and Demography: A Nursing Perspective (3)
- ETE 565 Technology in the Classroom (4) (*may be classroom-based*)

Year 2

Fall

- NUR 601 Nursing Research (3)
- NUR 602 Health Care Policy (3)
- NUR 604 Populations Assessment [*100 clinical hours*] (3)

Spring

- NUR 605 Population Interventions [*100 clinical hours*] (3)
- NUR 627 Issues and Trends in Nursing Education (3)
- NUR 699 Thesis (1-3)

Summer

- NUR 699 Thesis (0-3)

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

**Nursing Education Track
Thesis Option
Course Completion Check List**

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3	Fall		
NUR 502	Theory Development in Nursing	3	Spring		
NUR 503	Evidence-Based Practice	3	Spring		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3	Summer		
NUR 510	Ethics for Advanced Nursing Practice	3	Fall		
NUR 520	Curriculum Development in Nursing	3	Fall		
NUR 601	Nursing Research	3	Fall		
NUR 602	Health Care Policy	3	Fall		
NUR 604	Population Assessment	3	Fall		
NUR 605	Population Interventions	3	Spring		
NUR 627	Issues and Trends in Nursing Education	3	Spring		
NUR 699	Thesis	1 to 3	All		
NUR 699	Thesis	0 to 3	All		
NUR 593	Special Topics in Nursing	1 to 4	Optional		
NUR 598	Independent Study	1 to 3	Optional		
NUR 698	Independent Study	1 to 3	Optional		
ETE 565	Technology in the Classroom <i>Needs course permission--contact Nursing Recruiter/Advisor</i>	4	Fall/Summer		
Minimum Hours Required to Graduate		38			

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

APPENDIX E



Cleveland State University

MSN/MBA Dual-Degree Program Course Sequence - 3 Year Plan

Year 1

Fall

NUR 501	3
MLR 501	3
ACT 501	3
	9

Spring

NUR 502	3
NUR 503	3
ECN 503	3
	9

Summer

NUR 505	3
FIN 501	3
OSM 511	3
	9

Year 2

Fall

NUR 601	3
NUR 602	3
MKT 501	3
	9

Spring

NUR 605	3
HCA 640	3
MBA 600	1
	7

Summer

NUR 606	4
GAD 515	3
	7

Year 3

Fall

ACT 600	3
HCA 601	3
MKT 601	3
	9

Spring

MBA 602*	3
MLR 601	3
Ethics Elective	3
	9

Summer

MBA/HCA 660**	3
MBA 603	3
	6

* Students may substitute another international business elective. Consult your Monte Ahuja College of Business Advisor for more information.

** HCA 660 is not offered every semester. Consult your Monte Ahuja College of Business Advisor several semesters in advance to determine when you should plan to take this course. MBA 660 may be substituted.

NUR courses must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

MSN/MBA Dual-Degree Program Course Completion Check List

Course Number	Course Name	Credit Hours	Semester Completed	Grade Earned
NUR 501	Introduction to Population Health Nursing	3		
NUR 502	Theory Development in Nursing	3		
NUR 503	Evidence-Based Nursing Practice	3		
NUR 505	Introduction to Epidemiology and Demography: A Nursing Perspective	3		
NUR 601	Nursing Research	3		
NUR 602	Health Care Policy	3		
NUR 605	Population Interventions	3		
NUR 606	Capstone Practicum in Population Health Care	4		
ACT 501	Financial Accounting	3		
ACT 600	Managerial Accounting	3		
ECN 503	Economic Concepts	3		
FIN 501	Financial Management	3		
GAD 515	Communications for Managers	3		
HCA 601	Health Care Financial Management	3		
HCA 640	Health Care Law and Ethics	3		
HCA 660	Integrative Business Strategy for Health Care Administrators	3		
MBA 600	Team Dynamics	1		
MBA 602	International Business	3		
MBA 603	Management of Innovation	3		
MKT 501	Marketing Management	3		
MKT 601	Marketing Strategy	3		
MLR 501	Management and Organizational Behavior	3		
MLR 601	Human Resources Management and Labor Relations	3		
OSM 511	Operations Management	3		
	Ethics Elective	3		
	Minimum Hours Requires to Graduate	74		

You must apply for graduation at the beginning of the semester before you intend to graduate. Please see the Office of the University Registrar's website for specific deadlines and instructions.

Degree planners for a two-year and a four-year plan are available on the School of Nursing's website.

APPENDIX F



Cleveland State University

School Nurse Licensure Preparation Program

Course Sequence for Students Starting in the Fall Semester

Year 1

Fall

HED 560 Foundations of a Coordinated School Health Program (4)

Spring

HED 560 Methods and Materials for Health Education (3)

NUR 360 Nursing Research (online) (2) *

Summer

NUR 530 Health Assessment Strategies of the School-Aged Child and Child with Special Needs (3)

NUR 532 Health Assessment Strategies of the School-Aged Child and Child with Special Needs
Laboratory (2)

NUR 550 Legal Issues in School Nursing (2)

NUR 310 Nursing Research (2) *

Year 2

Fall

NUR 593 Special Topics: Practicum (2)

* Students must complete one Nursing research course. Choose from NUR 310 or NUR 360. This requirement may be waived if a Nursing research course was completed as part of your Bachelor of Science in Nursing.

Coursework must be completed in the specified order in order to meet prerequisite requirements and ensure that you complete your degree in a timely fashion. If you are unable to complete the recommended courses when they are offered, you will delay the completion of your degree, as the courses are only offered during specific semesters. Details regarding this are included on the course completion check list on the reverse of this page. Any deviations must be discussed with and approved by your faculty advisor. Also note that course offerings are dependent upon meeting minimum enrollment requirements.

Name: _____

Faculty Advisor: _____

CSU ID: _____

Semester Started: _____

School Nurse Licensure Preparation Certificate Course Completion Check List

Course Number	Course Name	Credit Hours	Semester Offered	Semester Completed	Grade Earned
HED 560	Foundations of a Coordinated School Health Program	4	Fall		
HED 561	Methods and Materials for Health Education <i>Prerequisite: HED 560</i>	3	Spring		
NUR 530	Health Assessment Strategies of the School-Aged Child and Child with Special Needs <i>Prerequisite: Enrollment in the School Nurse Licensure Preparation Program</i> <i>Corequisite: NUR 532</i>	3	Summer		
NUR 532	Health Assessment of the School-Aged Child and Child with Special Needs Laboratory <i>Prerequisite: Enrollment in the School Nurse Licensure Program</i> <i>Corequisite: NUR 530</i>	2	Summer		
NUR 550	Legal Issues in School Nursing <i>Prerequisite: Enrollment in the School Nurse Licensure Program or permission of the School of Nursing</i>	2	Summer		
NUR 360 or NUR 310	Nursing Research <i>May be waived if completed as part of your BSN</i> <i>Prerequisite: Admission to the Nursing major</i> <i>Needs course permission--Contact the School of Nursing Recruiter/Advisor</i>	2	NUR 360 Spring NUR 310 Summer		
NUR 593	Special Topics: Practicum <i>Acceptance into the MSN or MSN/MBA program or permission of the School of Nursing</i>	2	As Arranged		
	Minimum Hours Required to Complete Certificate	16			

You must apply for School Nurse Licensure from the Ohio Department of Education, through the College of Education and Human Services. Please see the School of Nursing Recruiter/Advisor for instructions.

A degree planner for starting in the Summer semester is available on the School of Nursing website.